



Minutes

Board of Directors Meeting

December 6, 2024

8:30 AM EST

1. **Call to Order:** Deborah Snyder – 8:32 am

2. **Officer Reports:**
 - a. Secretary's Minutes – George Dzama gave update on last meetings Minutes
Motion to Approve: Chad, 2nd: Ramon, Motion passed unanimously
 - b. Treasurer's Report - David Ricks gave report. (\$33k raised for December conference – Go Amy!)
Motion to Approve: Judith, 2nd: George G., Motion passed unanimously
 - c. Vice President's Report - Chad Williams gave report. Thanked members to assist with presentations. Amy recommended call for presentations (provide categories). Emily calls for agendas in February.

3. **Committee Reports and Updates:**
 - a. Membership - David Ricks gave report. Membership drives opens mid-February. Amy is going to distribute assignments for recruiting Counties/Municipalities.
 - b. Budget – Ramon Gavarrete gave report. Went from 79 to 56 County members. Corp Membership down from 33 to 31. Reduced the budgeted membership fees to reflect actual membership. Projecting \$106K-\$110K balance by EOY. Gator proposed idea to bring in Engineering Comedian for entertainment (potentially invite FAC members).
Motion to Approve: Judith, 2nd: Chad
 - c. FAC Update – Emily Anderson not present. Jared Grigas provided update during conference session.
 - d. NACE – George Gadiel gave report. Dues going up again. 3% increase every 2 years. Next NACE conference: April 2025 in Chicago. (6) FACERS members will be in attendance.
Potential option for NACE conference in Florida 2028. APWA National Conference may be selecting Florida for 2029. FACERS needs budget to host NACE conference.
 - e. Legislative – Ramon Gavarrete gave report. Expecting very active legislative session with mandates. FAC has portal to track legislative bills and committee updates. When request for comments are issued, members are strongly encouraged to respond.
FAC Legislative Day is 3/19/2025.
 - f. Awards – George Gadiel gave report. Call for awards – 3/1/2025 deadline.
Award winners to give brief presentation at conference
Idea for presentation merchandise – Amy to price out options
 - g. Scholarships – Jamie Brooks gave update. Steve provided documentation for applicants. Each University approves applicants. Awards are not vetted until December.
Assign liaison w/ each university for updates/assistance.
 - h. Greenbook – Travis Terpstra gave report. Jacky Morris presented that the 2023 Greenbook update would be completed by Spring 2025.
 - i. LAP Community of Practice – Chad Williams gave report. Next meeting in February 2025.

Chad going to make sure that membership is receiving updates and call for comments.

LACoP is a subcommittee to address all FDOT grants, not just LAP.

j. LTAP - Pei-Sung Lin, CUTR

1. Florida LTAP conducted two trainings for PE renewals: (1) Ethics Training for Engineers, and (2) Laws and Rules for Florida Engineers on 11/5/2024. Both trainings were very well-received.
2. The Florida LTAP Center just finished collection of responses for our annual Needs Assessment Survey. We analyze and use the survey results to determine the training and technical assistance services we will provide in 2025. I will share the survey findings with you once the needs assessment survey results are finalized.
3. Florida LTAP is currently assisting FHWA to host FoRRRwD Tampa Peer Exchange on February 4 & 5 at USF. FoRRRwD stands for "Focus on Reducing Rural Roadway Departures." We have 2-3 seats allocated for Florida local agencies. If your agency is interested in sending a representative to attend this peer exchange, please let me (lin@usf.edu) know ASAP and provide me with the name.

k. T-Squared - Nithin Agarwal not present.

l. Website – David Ricks gave report. PBC PIO provided comments for website updates to improve viewership.

m. Sponsorships - Amy Blaida gave report. (29) sponsors for December conference. Raised - \$33K, Social cost - \$10K. Presented option to increase sponsorship by \$250. \$600 to print all sponsor boards.

n. Newsletter – Jamie Brooks will gather information for FAC newsletter.

1. **New Business:** George G. presented update of FACERS Officer duties. Motion to Approve: Ramon, 2nd: Chad, Motion passed unanimously. To be presented to general membership for approval at next conference.
2. **Open Forum:** Discussed PWD staff as being designated as a first responder.
3. **Next meeting:** February 21, 2025 – 9:00 am
4. **Adjournment** – 9:52 am
5. **Attendees:** Deborah Snyder, Chad Williams, David Ricks, George Dzama, Ramon Guetierrez, George Gadiel, Judith Clarke, Brian Singleton, Travis Terpstra, Gator Howerton, Amy Blaida, Jaime Brooks, Spencer Anderson