



## **Minutes**

Board of Directors Meeting

Join Zoom Meeting:

<https://zoom.us/j/99371145407?pwd=WeT2MQcQoF5DFGvlxvMsQzkhmnEjTB.1>

Meeting ID: 993 7114 5407

Passcode: 237272

October 18, 2024

9:00 AM EST

1. **Call to Order:** By Deborah Snyder at 9:02 AM

2. **Officer Reports:**

- a. Secretary's Minutes – George Dzama  
Action - Motion to Approve: Chad; Second: Judy; Motion passed unanimously
- b. Treasurer's Report - David Ricks gave update  
Action - Motion to Approve: George G., Second: Chad, Motion passed unanimously
- c. Vice President's Report - Chad Williams gave update of recent actions. Fall Conference Agenda is almost set and should be published within next few weeks. Some final items include a LAP presenter, Round-table to be set up (accepting ideas for discussion – Emergency Repsonse, How agencies are navigating FDOT intersection studies)

3. **Committee Reports and Updates:**

- a. Membership - Deborah distributed updated financials and membership list. David Ricks will review the membership list and recommends splitting up the list into groups to promote
- b. Budget – Ramon Gavarrete gave budget report. Budget in good standing. Recommendation to to budget for paying (3) FACERS members (including state director) to attend NACE conferences. Next years budget to be approved in December 2024.
- c. FAC Update – Emily Anderson not in attendance
- d. NACE - George G. gave update. Next NACE Conference is April 14-17 in Shaumburg, IL. David, Ramon, and George G. are attending and seeking (2) additional attendees. Registration begins in November 2024. FACERS will cover cost and its important to register early to reserve hotel room. Deborah expressed interest in attending and will confirm. George G. was in Toronto meeting; trying to grow membership and emailed updates. Registration fees will increase by 3%
- e. Legislative – Ramon gave update. Haven't heard any FAC updates
- f. Awards – George G. had no update. Has not seen any projects and will showcase awrds only at June conference.
- g. Scholarships – Jamie Brooks not in attendance.
- h. Greenbook – Travis Terpstra had no updates. Ramon proposed a FACERS letter addressed to FDOT Secretary to emphasize updates as we are still operating under the 2018 version. Updates are important to coincide with local legislative priorities. Deborah will prepare a drfat letter for review.
- i. LAP Community of Practice – Chad gave update. Did not attend last meeting but noted

that nothing was of significance on the last meeting agenda. Recommended to add the greenbook and intersection updates to the next agenda.

- j. LTAP - Kiryanna gave update of upcoming webinars and recommended to share with local agencies. Newsletter will be going out within next few weeks (9000+ viewers). Debaroah will send FACERS Fall Conference Registration info for newsletter.
- k. T-Squared - Nithin Agarwal not in attendance.
- l. Website – David Ricks will get his internal web site staff for recommendation of FACERS website updates. Will provide a report at next meeting.
- m. Sponsorships - Amy Blaida gave update. Fall Conference sponsorships are in good standing but will make another push for additional sponsorships. Anticipating another photo booth opportunity (\$2000 sponsorship fee, ~\$700 cost). Coordinating with Armani's for social (Require minimum coverage cost).
- n. Newsletter - Amy Blaida gave update. Kudos to Jaime Brooks for assistance with newsletter updates. Another newsletter will be sent after fall conference.

**4. New Business:**

- a. Constitution Charter discussion – George Gadiel gave update
- b. Brian Singleton – FBPE new PDH reporting requirements. Confirmation of FACERS combined PDHs are needed with all sign-in sheets. FAC needs to provide confirmation list of attendance – Need each session with listed PDH hours. FACERS and NACE are approved providers of FBPE PDH credit.

**5. Open Forum**

**6. Next meeting:** December 6, 2024 at 8:00 AM

**7. Adjournment:** Meeting adjourn at 10:06 AM

**8. Attendees:**

Deborah Snyder, Chad Williams, David Ricks, Ramon Gavarete, George Dzama, George Gadiel, Brian Singleton, Judith Clarke, Amy Blaida, Kiryanna (LTAP), Travis Terpstra