



AGENDA

Board of Directors Meeting

Teleconference

<https://global.gotomeeting.com/join/167940765>

October 8, 2021

9:00 am

Call to Order: Benjamin Bartlett, President - Because of technical difficulties the meeting was called to order at 9:20 AM. Some members' email addresses may have been wrong and did not get the meeting invitation. **ACTION ITEM** - John to send an email with a spreadsheet of Board members' email addresses for Board members to verify. **Completed.**

2. Officer Reports:

- a. Secretary's Minutes, Deborah Snyder - No additional changes to the minutes. Motion to approve (MTA) Gator, Second by Neil; unanimous approval.
- b. Treasurer's Report, Gator Howerton -On July 1, 2021, Gator sent an email to 33 non-paid members to remind them to pay. One email was returned for the wrong address. One reply.
- c. Vice President's Report (Legislative Conference), George Gadiel - Legislative conference, and FACERS meeting are November 17 - 19, 2021 in Walton County. No COVID restrictions at this time. There will be no hybrid meeting except for Secretary Thibault which breaks up the Roundtable. And the Board Meeting is on Friday, November 19, 2021, at 9:00 AM for the Board members who cannot make it to the conference.

George has two more presenter slots to fill.

Ben stated Fred Schneider made a list of items needed to set up a conference/meeting and it should be available on the website.

Currently, only 16 FACERS members have signed up for the meeting. **ACTION ITEM:** Karen to check the FACERS members through the FAC Conference registration for those who may have signed up for the Legislative Portion as well.

John asked to formalize the waiving of the registration fee for FACERS conferences for certain individuals. The prior list included: Public Agency members (i.e. FDOT, FHWA, etc.), Honorary Members (LTAP staff, etc.), Presenters, and Life Members. After much discussion, it was decided and an MTA was made by Deborah to waive the fee for Public Agency Members, Honorary members, Life members, and presenters who only present and leave and as a case by case basis based on the benefits, Seconded by Judy, Unanimous approval.

3 New Business:

- a. LAP-COP Committee Appointment (Don West Retirement) - John asked for someone to volunteer to be the FACERS representative on the LAP-CON as Don is retiring. Don still wants to be involved and John and Ramon Gavarrete will continue to attend the meetings. Deborah Snyder volunteered after asking if it would be a conflict since she represents a Local Agency and is a Greenbook Committee Appointed Member. No one had any objections.
- b. Employment Advertisement utilizing FACERS resources - There was a discussion among the group regarding the position vacancies, on the FACERS website. Karen will speak with Milan Clayton and add a

link to the FACERS site to direct people to the FAC website for the postings. MTA was made by Scott to move all job postings to FAC and not use FACERS, Seconded by Judy, Unanimous approval.

- c. Sophia Nelson Pedestrian Safety Act Letter - Letter against the changing of the Rapid Rectangular Flashing Beacons (RRFB's) legislation was presented for Ben to sign to be sent to all of the legislators. The letter is being supported by the Florida/Puerto Rico Section of the Institute of Transportation Engineers (ITE). Additionally, John stated that FDOT has sent a letter to the Federal Highway Administration (FHWA) to allow the trial of red RRFB's and using the red indications for specific types of crosswalks.

4. **Committee Reports and Updates:**

- a. Membership, Gator Howerton - see the previous discussion.
 - i. Don West – Life Membership. - moved to November in-person meeting.
- b. FACERS Budget, Ramon Gavarrete - Not Present - moved to November in-person meeting.
- c. FAC, Karen Sapp (and/or Milan Clayton) Karen has been doing a great job. Milan will no longer be available to help us
- d. NACE, Scott Herring - No updates.
- e. Legislative, John Goodknight – Discussion of the presentation on the Indexing of Gas Taxes. The State indexes its gas taxes but the local agencies do not. Volusia County supports indexing.
- f. Awards, Gator Howerton - **ACTION ITEM:** Karen to check to see if anyone submitted nominees and will let Gator and Judy know.
- g. Scholarships, Steve Ferrell - No updates.
- h. Green Book, Shane Parker -Not available. Deborah reminded all that the 2018 Greenbook has finally been approved and is required for use. Discussion of adding RRFB's to Greenbook and vibratory pavement markings to Greenbook and to use LAP, Small County Outreach Program (SCOP), and Small County Road Assistance Program (SCRAP) projects to install vibratory pavement markings.
- i. LAP Community of Practice, John Goodknight - No updates.
- j. LTAP, Pei-Sung Lin, CUTR - Not Available. Kyrianna Stanley provided updates:
 - i. Seminole County Public Works, Engineering Division, is the winner of the 2021 Florida LTAP Center “Build a Better Mousetrap” Competition, and the 2021 recipient of the National Build a Better Mousetrap-Smart Transformation Award category. In addition, Seminole County was voted at the National Local and Tribal Technical Assistance Program’s Annual Conference as the overall winner and was spotlighted for their ADA Ramp Inspections Tracker submission, https://www.fhwa.dot.gov/clas/babm/2021/ada_ramp_inspections_tracker_fl.aspx
 - ii. The Florida LTAP Center partnered with the FDOT and the Federal Highway Resource Center to provide a virtual workshop on The Safe System Approach: What Is It and Why Is It Getting So Much Attention? with FHWA instructor Mark Doctor. The webinar was well-received. The Florida LTAP Center will be working on providing more training opportunities like this in the future. A recording will be available on the Florida LTAP website.
 - iii. FDOT is one of seven nationwide honorees to receive the 2021 National Roadway Safety Award. The award recognizes FDOT for the use of innovative work zone safety technologies for arterial roadways, specifically through the utilization of Active Work Zone Awareness Devices (AWADs). FDOT also received an Honorable Mention for the successful transition of education and skill-building from traditional in-person sessions to online training. FDOT uses its Local Technical Assistance Program (LTAP) to improve skills and increase staff knowledge of roadway safety issues in Florida's transportation system. Florida LTAP attracted an impressive average of 434 attendees per session. <https://www.fdot.gov/info/co/news/2021/10062021>

- iv. The Florida LTAP Center has finished collecting the annual needs assessment survey and is analyzing the results. Overall, we have had good participation and results. Thank you for your help in sharing the survey with your agency and others.
- v. The Florida LTAP Center has been working with FDOT LAP Program to continue to provide more LAP trainings virtually. LAP trainings are recorded and available on the Florida LTAP recorded webinar page. A dedicated webpage has also been launched to house LAP trainings and supported documents. <https://floridaltap.org/localprograms/>
- k. T-Squared, Nithin Agarwal - Not Present
- l. Website, John Goodknight – **ACTION ITEM**: Review the website and send any comments to John and Karen.
- m. Sponsorships, Amy Blaida - Not Present
- n. Newsletter, Amy Blaida - Not Present

5. Open Forum – N/A

- 6. Next meeting:** 9:00 AM, Friday, November 19 at the Legislative Conference at the Hotel Effie Sandestin at 1 Grand Sandestin Blvd, Miramar Beach, FL 32550.

7. Adjournment 10:39 AM

Attendees:

Benjamin Bartlett – President
George Gadiel – Vice President
Gator Howereton – Treasurer
Deborah Snyder – Secretary
John Goodnight
Scott Herring
Steve Ferrell
Kiryanna Stanley
Judith Clarke
David Ricks
Karen Sapp – FAC
Brian Singleton
Neil Shinkre
Chad Williams