



## MINUTES

Board of Directors Meeting

Webex

October 23, 2020

10:00 am

1. **Call to Order**, Tracy Straub, President  
(10:05 am)
  
2. **Officer Reports:**
  - a. Secretary's Minutes, Gator Howerton- Shane P. motioned to approve, George G. seconded. Motion passed.
  - b. Treasurer's Report, George Gadiel – Ramon motioned to approve, seconded by Neal. Motion approved.
  - c. Vice President's Report, Benjamin Bartlett
    - i. Legislative Conference, December 2-4, 2020, Duval County – FAC offered service for live streaming at cost for online/hybrid conf. After much discussion, general consensus was to hold an in-person conference with option to attend virtually as offering PDHs are important this year. FAC has Zoom options but cannot technically support us the same week as the FAC conference. Dr. Lin offered use of LTAPs virtual support. Registration fee rates were discussed. Consensus was to keep prices same. Cragin with FAC reviewed some of the safety protocols and emphasized that FAC is strongly following these (sanitizing stations, temperature checks, no paper distribution, limited conference room seating, no social events, etc.). Follow-up meetings for further coordination to be held between Ben, Amy and FAC staff.
    - ii. Sponsorships with Amy Blaida Amy will work on these recognizing that needs have changed considering social events, food distribution, etc.
  
3. **New Business:**
  - a. 10:30am – Green Book discussion regarding rule making and publication, Tim Lattner and Michael Shepard - FDOT - Tim Lattner and Michael Sheppard presented. Michael asked for support to change Greenbook approval process to speed up publications. General consensus was to support this change. Proposed language will be shared when available. Changes to the approval process are a legislative change.
  - b. Email Communications - John Goodnight working on options for FACERS
  - c. FAC Legislation – Gas Tax Update – Tracy shared that the FAC membership will vote at the December conference whether or not to support indexing. It is not clear if this request is bundled with out finance reform items or if it will be standalone.
  - d. Newsletter Transition – Lisa is no longer able to be a FACERS member and therefore cannot continue to do our newsletter, Amy has agreed to accept this responsibility.
  - e. FAC Transition – Jennifer Laxner has left FAC. Her replacement is being sought. See Item 4c.

#### 4. Committee Reports and Updates:

- a. Membership, George Gadiel – up to 127 members. Membership map available on website.
- b. FACERS Budget, Ramon Gavarrete – update provided. Budget is lower due to conference changes.
- c. FAC, Karen Sapp and/or Milan Clayton – Karen was introduced and will be assisting FACERS temporarily.
- d. NACE, Scott Herring with Kevan Stone and/or Scott McGolpin - Kevan, Scott Herring and Scott McGolpin provided update and report on dues increase. Ramon made motion to support increase, seconded by Neal. Motion passed.
- e. Legislative, John Goodknight – Working on gas tax item recommended by FAC. List of bill passed during the 2020 session has been posted on the FACERS web site.
- f. Awards, Gator Howerton – One application has been received still. Will work to present award in December.
- g. Scholarships, Steve Ferrell – No new announcements
- h. Green Book, Shane Parker – No additional info from Item 3a.
- i. LAP Community of Practice, John Goodknight – aggregate rule was discussed at last meeting. Suggested having FDOT present at summer conference. Everyone encouraged to participate in LAP COP and send discussion items.
- j. LTAP, Pei-Sung Lin, CUTR – will continue to offer online trainings and expand for requested trainings.
- k. T-Squared, Nithin Agarwal – be on the lookout for email about programs.
- l. Website, John Goodknight – PDH's are available on the website under files tab
- m. Newsletter – Amy will be looking for items to include

#### 5. Open Forum

- a. Neal shared that email had just been sent that SUN Trail funding has closed early this year due to COVID-19 funding concerns. General discussion was held about trail and state funding issues.

#### 6. Next meeting: TBD, typically held during the Legislative Conference scheduled for December 2-4, 2020, Duval County

#### 7. Adjournment (12:50 pm)

#### Members/guests present:

Tracy Straub, Ben Bartlett, Brian Singleton, Judith Clarke, David Ricks, John Goodknight, Neal Shinkre, Pei-Sung Lin, Shane Parker, Ramon Gavarrete, Stephen Ferrell, Cragin Mosteller, Fred Schneider, George Gadiel, Karen Sapp, Kevan Stone, Milan Clayton, Scott Herring, Amy Blaida, Michael Shepard, Clinton Howerton, Scott McGolpin, and Tim Lattner. (were also 3 unknown call in users)