

**FACERS Board of Directors Meeting
Virtual Meeting**

**Meeting Minutes
April 17, 2020**

Attendees: Ramon Gavarrete, John Goodknight, Benjamin Bartlett, Brian Singleton, Scott Herring, Judy Clarke, Jennifer Laxner, Clinton Howerton, Milan Clayton, Tracy Straub, Pei-Sung Lin, Nithin Agarwal, George Gadiel, Shane Parker, Neal Shinkre, Fred Schneider, Amy Blaida, David Ricks, Steve Ferrell

Call to Order: President Brian Singleton called the meeting to order at 10:03 AM.

Officer Reports

Secretary's Report: George Gadiel distributed meeting minutes from the February 7, 2020 Board of Directors Meeting via email.

Amy moved approval of the meeting minutes; seconded by Tracy. Motion carried unanimously.

Treasurer's Report: Benjamin Bartlett emailed out financial report. There were a lack of renewals. Jennifer will email out a reminder.

Vice President's Report:

We received an update on Covid-19 from FAC that the Annual Meeting had not officially been canceled. The Executive Committee is meeting on April 27th to make a final decision, but the recommendation is to go virtual which may delay the decision.

Tracy has told presenters that everything is tentative as the conference may be canceled. There are two slots left to fill. Amy will check on sponsors and virtual sponsorships. We may offer a virtual laws/ethics course and a legislative update from FAC if the in person conference is cancelled.

President's Report:

Ramon moved that the FACERS Annual Meeting be contingent on the FAC Annual Meeting; seconded by David. Motion carries unanimously.

Shane to reach out to current officers to determine if they want to move up to the next position.

Committee Reports

Memberships: Benjamin emailed out list of paid members. We currently have 91 members, 50 County/City, 9 honorary, 19 life and 13 sustained.

FACERS Budget: If the meeting is cancelled we will find out how that will affect our financial situation.

Sponsorships: Amy will check on PDH for virtual conference.

Continuing Education: No update.

NACE: The annual conference is cancelled. Vendors and attendees have the option of donating their registration. There will be an election for a constitution change to allow a member to stay on if elected in the middle of their term with six months or less left of their term.

FAC: FAC is looking at an interactive dashboard on how Counties are responding to the coronavirus.

Legislative Issues: Midblock signalized crosswalks did not pass, sunseting regulations did not pass and continuing contracts was approved. The gas tax topic was not taken up by the legislature, but FACERS needs to continue to push for it.

LAP Community of Practice: John mentioned the next meeting will be held the last week of April and is always looking for any issues the Cities and Counties are having. The lighting agreement will be back on the agenda. FDOT recommends strongly discussing reimbursements. Ramon discussed streamlining maintenance. Tracy says she has been pressured to sign a lighting agreement.

LAP Manual Classification for types of roads: FDM versus Green Book on local roads - State statute says the state cannot force a local jurisdiction to use state standards on a local road. FDM says use Green Book on a local road.

LTAP: Pei-Sung Lin discussed that all in person classes have been switched to webinars. Webinars have been well attended so far. Upcoming webinars include traffic control and the Green Book.

T-Squared: The transportation center is working with Levy County to make T² virtual.

Awards Committee: One application to be awarded in November.

Green Book: No update.

Newsletter: The newsletter will be delayed to allow for a decision on Annual Meeting to be included.

Scholarships: The following scholarships are awarded: UCF, Florida, USF, FIU-2 awards. University/Scholarship Committees makes the decisions.

Website: Jennifer has been updating the website.

New Business

Scott will submit a state report on Covid-19 survey. Each person must fill out a 214 form. Examples on 214 form include MOT for food drives and testing, check points, sanitizing, collecting PPE's, call center support, drive through testing and closing beaches.

Adjournment: Meeting adjourned at 11:23 PM.