

**FACERS Board of Directors Meeting  
Orlando L, Hyatt Regency Orland  
9801 International Drive  
Orlando, FL 32819**

**Meeting Minutes  
June 14, 2019**

**Attendees:** Ramon Gavarrete, John Goodknight, Ben Bartlett, Brian Singleton, Brian Barnes, Scott Herring, Lisa Baker, Judy Clarke, Fred Schneider, Jennifer Laxner, Steve Ferrell, Shane Parker, Clinton Howerton, Jim Stivender Jr., David Ricks, Milan Clayton, Amy Blaida, Justin Hetu, Edmund Bas, Press Tompkins, Tracy Straub, Deborah Snyder, Kevin Wilson, Kimberly Graham, Cong Chen, Mark Van Hala and George Webb

**Call to Order:** President Brian Singleton called the meeting to order at 8:31 AM.

**Officer Reports**

**Secretary's Report:** Benjamin Bartlett distributed meeting minutes from the February 8, 2019 Board of Directors Meeting via email.

Scott Herring moved approval of the meeting minutes; seconded by Clint Howerton. Motion carried unanimously.

**Treasurer's Report:** Tracy Straub said there was nothing new to report with the Treasure's activities.

**Committee Reports**

**Memberships:** Tracy reported there are currently 104 active members, 58 County/City, 17 Sustained and 10 Honorary. This is down from the previous years. John Goodknight will follow up with previous members.

**Scholarships:** Steve Ferrell provided update on scholarships. UCF to chair annual event in September and will allow names to be posted on the website. Other schools are just emailing annual report.

**NACE:** Scott Herring discussed the fall meeting will be in Syracuse, New York and reminded us about Kevan Stones updates from his presentation earlier in the week.

**Green Book:** Ramon Gavarrete provided an update on the upcoming Green Book changes. The 2018 version is expected to be published in July or August.

**Legislative Issues:** John Goodknight forwarded email from Lorraine Moyle with FDOT. Issues from the email discussed included small cell towers, M-CORES, population increase for small Counties from 170,000 to 200,000, prohibiting same consultant for design and CEI and indexing of gas tax. Additional issue discussed included raising the threshold for CCNA.

Jim Stivender moved approval of requesting that FACERS seek legislation to index the motor fuel taxes collected by the State of Florida for local governments; seconded by Brian Barnes. Motion carried unanimously.

Ramon Gavarrete, Brian Singleton and Scott Herring volunteered to be part of the lobbying process.

LTAP: Cong Chen provided updates from their April meeting about the statewide needs assessment they performed. They received 250 responses about identifying local needs for training from LTAP. LTAP will be identifying the top 5 or 10. LTAP also held a pedestrian safety webinar in April with the help of FDOT and FHWA. The upcoming webinar in September will be about rural crash data.

Newsletter: Brian Singleton asked us to continue to send in information to Lisa Baker to include on the newsletter. Lisa provided updates on the newsletter and asked for feedback.

Community of Practice: John Goodknight emailed the meeting minutes from the June meeting. Discussion from the meeting included planning process for non MPO Counties, policy to allow opt out from lighting agreements with FDOT is under review by FDOT and changes to District 5 LAP policy to only fund construction and CEI. Press Tompkins asked about opting out from trail maintenance and discussion followed.

Website: Thank you to Jennifer for continuing to update the website. There were minor updates to the website and John asked for any feedback.

Continuing Education: Amy Blaida will be providing updates from now on and FACERS is good through 2023 to offer PDH's at their conferences.

FAC: No updates.

FACERS Budget: Ramon discussed the current shortfall of \$5,100 and corporate funding is down \$2,700, but forecast no issues with funding.

Awards: Clint Howerton provided update about no applicants for awards.

Scott Herring moved approval to allow Counties represented by FACERS Board Members to be eligible for annual awards; seconded by Fred Schneider. Motion carried unanimously.

### **New Business**

David Ricks will look into adding social media for FACERS.

Discussion of new members of FDOT Vision Zero. David Ricks volunteered to be part of the team.

Ramon asked FACERS to consider funding travel of the NACE State Director to the NACE Annual Conference and possibly to the fall meeting. This will be discussed at the November meeting.

Amy introduced Justin Hetu of the City of Kissimmee as the new Municipal Member Director. Justin provided some background of his position (PIO) and the Public Works Department at the City of Kissimmee.

Ramon discussed his presentation at FAC.

**Adjournment:** Meeting adjourned at 10:06 AM.