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**FACERS General Meeting
February 15, 2013 at 11:00 AM
Orange County Public Works**

Board Members and Directors in Attendance

Jonathon Page, President
Ryan Douglass, Vice President
Judy Grim, Treasurer
Jim Harriott, Secretary
Fred Schneider, Past President

Todd Buckles, Director
Amy Blaida, Sustaining Member Director
Ramon Gavarrete, NACE Officer
John Goodknight, FACERS
Scott Cottrell, NACE
Hector Bertran
Doug Gable, Director
Faith Alkhatib, Director (via phone)

Chris Evers, APWA (via phone)

Call to Order 11:07 am {Agenda, Attachment A}

SECRETARY'S REPORT (Jim Harriott)

Minutes from 11/30/2012 meeting approved with edits and corrections.

Motion (consensus) – Secretary's Report/minutes approved with revisions.

NACE 2015 (Todd Buckles & Chris Evers) [4:00]

Both NACE 2015 meeting and APWA (state) meeting are scheduled near the same date. Can these two meetings be held together? Todd Buckles discussed concept with Brian Roberts. He wasn't sure how it would work but could see the benefits. Is this something FACERS could support?

Benefits:

- Triples exposure to meeting.
- Adds ability to be involved in both agenda with one trip.
- Increases number of exhibits.
- Provides full use of Ocean Center as opposed to full rental for partial use.

Some of the issues that would need to be discussed and resolved includes the following:

- Registration would be separate.
- NACE registration is \$550.
- How do you share exhibitors?

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- Would need additional hotel, Sheraton?
- Revenue and cost sharing are the issue?
- Opportunity to conjoin shows as opposed to combining shows?

APWA is trying not to compete with NACE. APWA does not have room night needs to degree of NACE, which make room bulk negotiations difficult. Combining the two meetings also attendants to have benefit of both shows. Registration costs would need to be addressed as the fees are different, but not drastically (\$600 APWA national versus \$550 NACE). Sometimes APWA has separate events for a fee that could be used as a model to offset fees. NACE could have a per seat charge for earlier events, which would bring fees in line.

Motion (Judy Grim, Amy Blaida) - FACERS representative present to NACE that the NACE meeting and APWA Florida 2015 conference meetings be conjoined. Motion PASSED. [34:50]

TREASURER'S REPORT (Judy Grim) [39:04]

GENERAL UPDATES

- Proposed budget {Attachment C}.
- Merrill-Lynch investment account has been closed. Funds moved to general account (Bank of America) in the amount of \$5,962.91.
- Still waiting on some additional dues. Second notices will go out soon.
- Current balance is \$24,072.54. Includes transfer of investment funds and fees paid to NACE.
- Budget increased requested for J. Goodknight consulting to continue assistance, work with membership list and consult FACERS. Provides continuity.
- No membership fee increase needed, based on current financial situation.
- Consideration still being given to a permanent treasure role.
- Recommended that consideration be given to NACE 2015 needs.

DISCUSSION ON ROLE OF TREASURER [44:30]

Treasurer would remain as a permanent committee member in the organization. Suggestion was made to maintain budget committee with Treasure as Chair, with a more permanent account manager. Further discussion deferred to June meeting.

DISCUSSION ON BUDGET FOR NEXT YEAR

Can the Board approve the budget or is it handled at the June meeting. If it not a constitutional issue Board should approve.

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Motion to approve Treasurers Report (Todd Buckles, Ryan Douglass). Motion approved. [48:30]

Motion to approve 2013 Budget (Todd Buckles, Judy Grim). Motion approved. [49:30]

COMMITTEE REPORTS

MEMBERSHIP (John Goodknight) [50:27]

As of January 1st, 36 active members have paid dues, 43 sustaining members. Forecast of members likely to pay includes 25 members who paid last year but have not paid yet this year. FACER continues to receive new members. It looks like we've seen a significant increase in revenues primarily due to moving date forward by as much as three months. Second notice has not gone out yet.

Still outstanding from June meeting was the discussion with Scott Shalley about FAC handling FACERS membership. Spoke to Scott at FAC to handle membership management and billings for FACERS. FAC and Scott seem interested and open to assisting FACERS. Do not know fees or cost associated with this yet.

SCHOLARSHIPS (Hector Bertran) [57:00]

UCF information has been going to Bryan Barnes. That contact information has been changed. Amy Blaida offered assistance with scholarship related work.

UF expects to award a scholarship this year. They did not make an award last year.

UCF scholarship funds appear to be going to more administration fees than a scholarship. The fees that are seen on the scholarship report are not the intent of the scholarship. With Board's endorsement, Hector Bertran will approach UCF to understand/pursue awards to students. He now has the contact information.

Scholarship information on website in two places: 1) open access area covers scholarship information and awards. 2) members only area includes data from schools and endowment information. This website is the place where information can be held. This second website area (members only area) is not public record. It is password protected for those that need access. Any information needing to be filed online should go to John Goodknight and/or Sean Samford.

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NACE (Scott Cottrell) [1:14:30]

- NACE Annual Meeting and Technical Conference is in Des Moines Iowa. April 21 through 25, 2013. PDH opportunity is very good.
- Summary if NACE information {provided, Attachment B}.
- MUTCD restructuring still ongoing. Open for comments until March.
- Last fall we had a request to participate in a rural road survey, five names submitted by haven't heard anything in response.

NACE has requested a copy of FACERS's published newsletter. The newsletter will be sent to NACE when sent to membership.

ANNUAL CONFERENCE (Ryan Douglass) [1:18:02]

Proposed agenda for annual conference provided {Attachment D}.

Comments from membership indicated a desire to add more "boots in the mud" parts of the program. John Goodknight suggested adding a safety element, covering the accident database offered by U.F. and the State. There also seems to be a need for education for more rural counties and elected officials. This education would focus on engineering standards and basics. Would the MUTCD revisions be a possibility for an upcoming agenda? Would Mark Wilson be will to speak about revisions?

Can we have Thursday start at 8:30am? Do we need more exhibit hall/networking time? There is an opportunity to help small counties and municipalities to do basic engineering/technology training as part of the agenda. How do we reach out to these smaller governments?

Expect another draft agenda within the next couple of weeks. Items needed to related to public works technical/legal issues to qualify for PHD time.

UNIV. OF FLORIDA TECHNOLOGY TRANSFER CENTER (Sean Samford) [1:36:45]

- Still looking and advertising for a Director.
- Newsletter switched to e-form through email. Submit email to Sean if you need to be added to the mailing list.
- ED2 virtual summits. Look for information on one of six locations for summits.
- What support is need from Technology Transfer Center for the 2015 NACE conference? They are working that into their planning process.
- Is FACERS still interested in broadcasting the June meeting? How many people participated? It was about 35 people on-line, but depends on how early we get information out to membership. No PDH's are offered for online viewing.

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AWARDS (Sean Samford) [1:46:00]

- Award applications received and being reviewed; all electronic submittals. Submit through FACERS website.
- National LTP Association has a "Build a Better Mouse Trap" competition. Statewide award submitted to national competition. Will be looking to FACERS for submissions for next year.

GREEN BOOK (Fred Schneider)

Each district shall have an urban and rural member. We have an Orange County member and City of Orlando. Orange County member does not attend much. Push back from Orange County against making changes. It is statute that membership be split between urban and rural. Orange County is not rural. However, Scott Cottrell will be the rural representative for District 5. Issue with Orange County representatives seems to be resolved. Jonathon Page will send letter of appreciation for the change.

NEWSLETTER AND SOCIAL MEDIA (Amy Blaida) [1:57:52]

Next newsletter (by end of February) will include the following:

- Faith Alkhatib will provide Amy a project write-up.
- Upcoming workshop events.
- Awards.
- Presentation for new commissioners.
- MUTCD restructuring.
- NACE conference information.
- Membership update.
- Save the date information for June Conference
- FACERS next member spotlight will be Doug Gable.

For the social night for the June Conference, should we eliminate the sponsorship advertisements? This may cause a conflict of interest issue for some government employees. In future, FACERS will accept and receipts on an individual basis. Next social night is at Jackson's Bistro in Tampa.

NEW BUSINESS [2:09:15]

BUDGET/BUDGET COMMITTEE REPORT

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This item was covered earlier in the agenda.

CONSTITUTIONAL CHANGES [2:09:32]

Fred Schneider is looking for comments. The changes will be presented at the June 2013 meeting for adoption (draft document will be provided without comment, just changes in strikethrough and underline format). Major changes: new mission statement, membership classes, duties and powers, annual dues and calendar year.

Difference between budget year and term of office year may be an issue. Term of office is June to June, while budget year is January to December. Do we declare a budget year? Does this raise any issue with the FACERS constitution? Budget year is vehicle of convenience; fiscal year has a legal ramification for tax purposes (start and stop revenues and expenditures). Fred will review and resolve for discussion at June meeting.

Review voting part of FACERS constitution. How are we splitting the voting as discussed in Article 5 of the constitution, where and organization may have multiple members? Voting split was to limit the possibility of majority voting by one organization. Also a desire to limit majority rule by city engineers, however, FACERS could become the voice of all local governments, city and county.

CEU's [2:27:50]

Florida is moving to self-reporting for Professional Engineers continuing education. For the future, FACERS doesn't need to report, but will provide certificates for members. FACERS will continue to do sign in sheets. Technology Transfer Center will look into process. It will be up to each individual to maintain their own record. Recorded that Heimi and Amy Blaida will look into a process. FACERS is the registered provider. Amy Blaida will also contact Bill Steves to get the documented CEU on file and provide to John Goodnight for adding to the website.

MEETING ADJOURNED 1:51pm [2:40:17]

Adjourned at 1:51 a.m.